

NOTHERN ILLINOIS TRAINING ADVISORY BOARD
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FIRST LINE SUPERVISION
(formerly know as SUPERVISION OF POLICE PERSONNEL)

Date: April 16-20, 2018

Times: 0800-1700 hours

Location: NITAB
527 Colman Center Drive
Rockford, IL

Instructor: Northwestern University Center for Public Safety staff

Member Fee: \$0 Non-Member & Civilian Fee: \$500

This course prepares soon-to-be or newly promoted supervisors for success in their new roles. The program also serves as a cornerstone for future management and leadership development by introducing participants to principles and practices they can rely on throughout their careers.

Participants will acquire critical, fundamental skills and tools that equip them for success as front line supervisors, such as:

- ~ Identifying leadership styles
- ~ Motivating, evaluating, and enhancing employee performance
- ~ Communicating with management, staff and the community
- ~ Managing risk

During this course participants study and demonstrate their understanding of current and emerging topics for immediate application on the job. Course content includes:

- ~ Key elements of dynamic leadership
- ~ The role of the supervisor and the supervisory challenge
- ~ Communication skills
- ~ Employee performance appraisal
- ~ Motivational principles
- ~ Managing the problem employee
- ~ The personal profile system: The DiSC© personal assessment tool
- ~ Planning and decision making
- ~ The disciplinary process and complaint investigations

Partial funding provided by Illinois Law Enforcement Training and Standards Board
This is not a Public Meeting.

- ~ Responsibilities of the staff officer
- ~ Ethics, professionalism and community image
- ~ Cultural diversity
- ~ Case studies in effective supervision

This course has been certified by the ILETSB and approved to meet the following mandates:

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|-------------------------------------|----------------------------|-------------------------------------|---|
| <input type="checkbox"/> | Civil Rights | <input type="checkbox"/> | Constitutional & Proper Use of Law Enforcement Authority |
| <input checked="" type="checkbox"/> | Cultural Competency | <input checked="" type="checkbox"/> | Procedural Justice |
| <input type="checkbox"/> | Human Rights | <input type="checkbox"/> | Law Updates |
| <input type="checkbox"/> | Lead Homicide Investigator | <input type="checkbox"/> | Use of Force (must include scenario based/similar training) |